



CITY OF COURTENAY

Planning Services

830 Cliffe Avenue
Courtenay, BC, V9N 2J7
Tel: 250-334-4441 Fax: 250-334-4241
Email: planning@courtenay.ca

OCP & ZONING AMENDMENTS APPLICATION

For detailed requirements and process
See Schedule 1 of Development Application Procedure
Bylaw No. 2790, 2014

BEFORE SUBMITTING YOUR APPLICATION IT IS IMPORTANT TO NOTE THE FOLLOWING:

1. Incomplete applications will be returned to the applicant;
2. It is the applicant's responsibility to be familiar and knowledgeable of all requirements, policies and applicable bylaws within the City of Courtenay, and to clearly represent how the application conforms to these requirements, policies and bylaws before the application will be accepted;
3. The coordinating professional must ensure that the submissions, including all plans are internally consistent. Plans that are not internally consistent will be returned to the coordinating professional with no further review;
4. Applications that are inactive for a period of 6 months or more may be closed at the discretion of the City.

APPLICANT INFORMATION	DESCRIPTION OF PROPERTY
Name(s): <u>THOMAS JAMES REVIE</u>	Civic address: <u>2991 CHAPMAN ROAD</u>
Address: <u>2985 GLACIER ROAD</u>	
City: <u>Courtenay</u> Postal Code: <u>V9N 9H3</u>	Legal Description: <u>Lot 2 Section 18</u>
Phone: <u>250-338-8992</u> Fax: _____	<u>Comex District PLAN V1P77045</u>
E-mail: <u>thwacker@yahoo.com</u>	

If applicant is NOT the owner of property:

Owner's Name(s):	Owner's phone/e-mail:
Owner's Address:	

☐ **Written Strata Council Approval (if applicable) to be included with application.**

OFFICIAL COMMUNITY PLAN AMENDMENT	ZONING AMENDMENT
Current OCP Designation:	Current Zoning: <u>RR-5</u>
Proposed Designation:	Proposed Zoning: <u>RR-5 with text amendment to</u>

BRIEF PROJECT DESCRIPTION

<u>Single Family Residence</u>

allow carriage house, secondary residence

SITE & BUILDING INFORMATION

	Existing:	Proposed:		Existing:	Proposed:
Front setback:	_____	_____	Parking Spaces:	_____	_____
Rear setback:	_____	_____	Loading Spaces:	_____	_____
Side setback:	_____ <i>see</i>	_____	Landscaped Area:	_____	_____
Side flanking street:	_____ <i>site</i>	_____	Useable Open Space:	_____	_____
Building height:	_____ <i>plan</i>	_____	Fence height:	_____	_____
Landscape setbacks:	_____	_____			
Proposed Gross Floor Area: _____			Lot Coverage (including building coverage): _____		

APPLICANT/AGENT AUTHORIZATION

Complete ONE of the following:

1. If the owners is applying personally:

- a. I am the owner of the real property, legally described as: Lot 2 Section 18 CDP-VIP 77045 and that I am registered as such in the Land Registry Office in Victoria, BC; and that
- b. I hereby agree to indemnify and save harmless the City of Courtenay and its employees against all claims, liabilities, judgements, costs and expenses of whatsoever which may in any way occur against the said City and its employees in consequence and of incidental to, the consideration of the application

Signature of Registered Owner

Date

Signature of Registered Owner

Date

***If multiple owners are listed or the property(ies) are owned by a company, the signatures of all owners or required company signatories must be included.**

Please Initial here that all required signatures are shown on this form. _____ *TR*

2. If an agent is applying on behalf of the owner:

- a. I am the authorized agent of _____ who is the registered owner of the real property, legally described as: _____
- b. I hereby agree to indemnify and keep harmless the City of Courtenay and its employees against all claims, liabilities, judgements, costs and expenses of whatsoever which may in any way occur against the said City and its employees in consequence and of incidental to, the consideration of the application;

It is understood that until the City of Courtenay is advised in writing that I am no longer acting on behalf of the undersigned registered owner, the City of Courtenay shall deal exclusively with me with respect to all matters pertaining to the proposed application;

I hereby declare that the foregoing information is true and proper and I make this declaration knowing that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act.

Signature of Agent

Date

Signature of Registered Owner

Date

Signature of Registered Owner

Date

Written summary

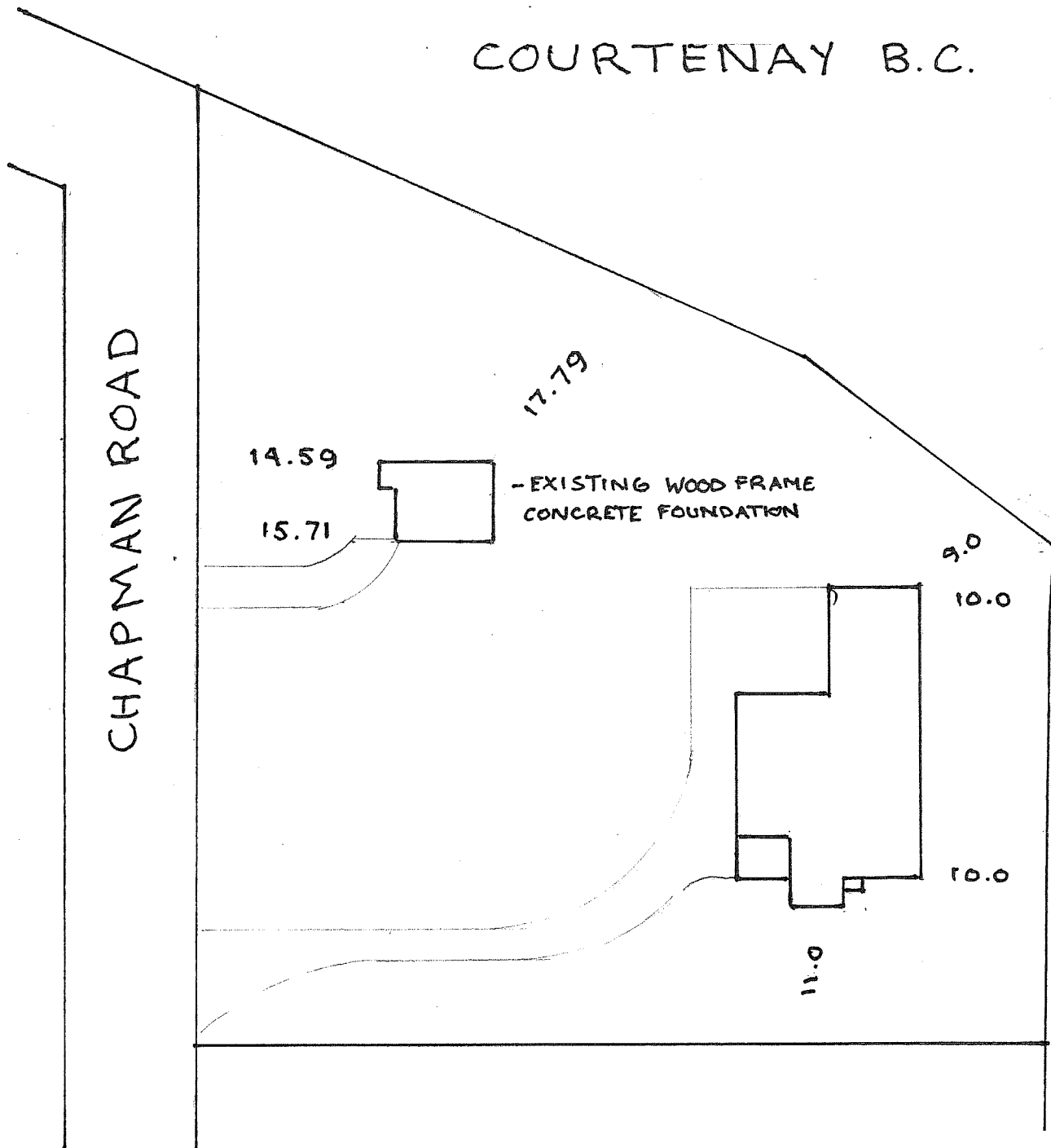
My proposal is to build a 1757 sq. ft. Single family dwelling on a 1 acre lot at 2991 Chapman Road in the City of Courtenay. This dwelling will be become my personal residence. There is a 750 sq. ft. rental house on a concrete foundation on the property currently rented for \$800/month. The new dwelling will be located within all the legal setbacks and no trees will have to be removed to allow for construction. No neighbours views will be compromised and traffic will only increase by one vehicle.

SECTION 18 COMOX DISTRICT

PLAN 10502 LOT 2

2991 CHAPMAN ROAD

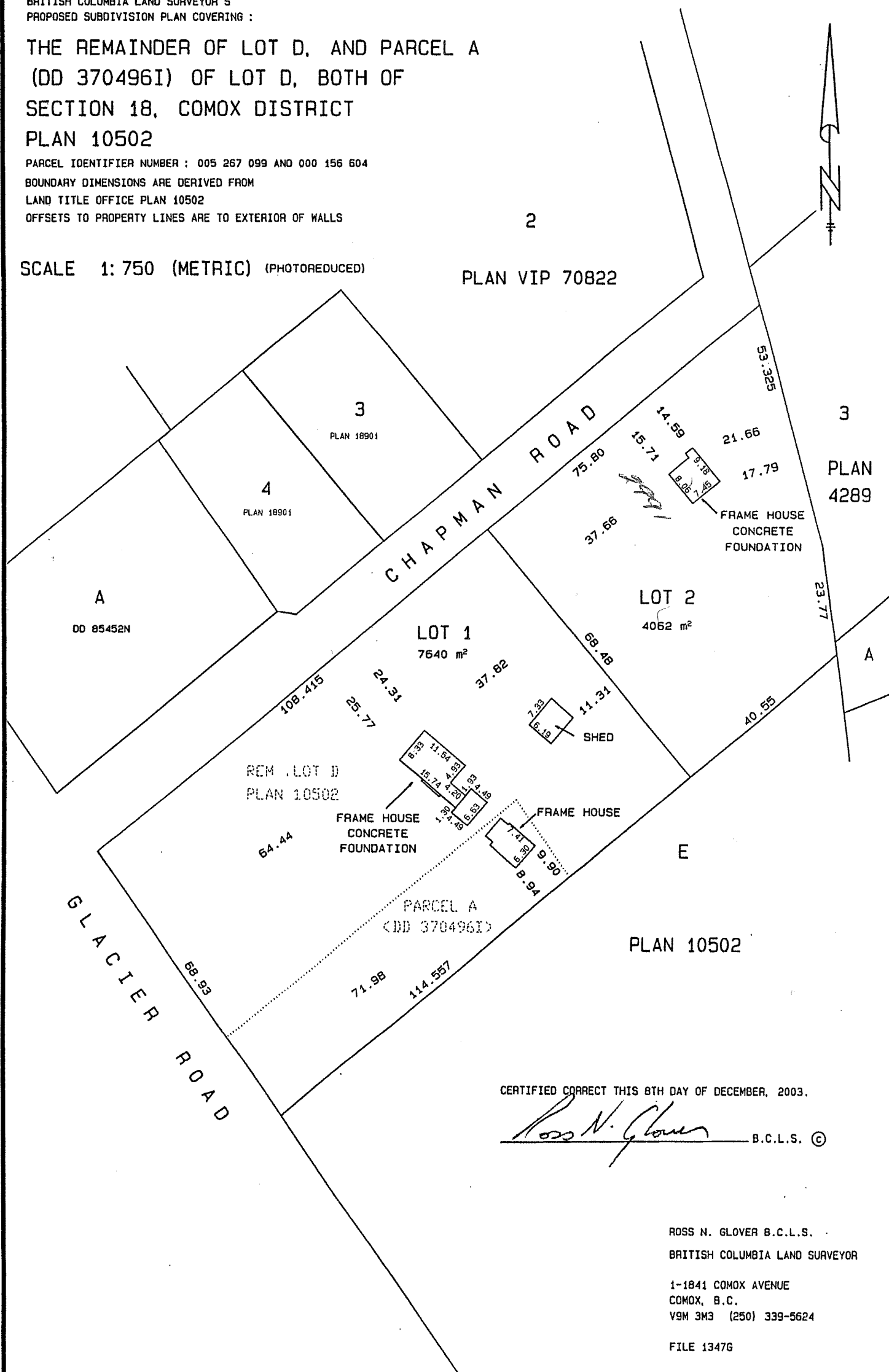
COURTENAY B.C.



THE REMAINDER OF LOT D, AND PARCEL A
(DD 370496I) OF LOT D, BOTH OF
SECTION 18, COMOX DISTRICT
PLAN 10502

SCALE 1: 750 (METRIC) (PHOTOREDUCED)

PLAN VIP 70822



2991 CHAPMAN RD